How to Pay Your Water Bill Online

HINESVILLE, Ga. (Mar. 18, 2020) – In keeping with the guidelines regarding public gatherings by the CDC, the City of Hinesville is encouraging citizens to use online and over the phone options for paying water bills.

The City has provided citizens with step-by-step instructions and screenshots for how to do this below.

**PLEASE NOTE:** If you have never paid your bill online, you will need to be issued a Customer ID Number prior to accessing the system. This number is issued to you by the Water Department via phone call. To be issued a Customer ID Number, please call 912.876.3564 and ask for the Water Department.

**Online Bill Pay Instructions:**
Screenshots of the following instructions will be posted along with the instructions and uploaded to our website and Facebook page.

1. Have a Customer ID Number issued to you by calling the Water Department at 912.876.3564 and registering your account. Visit cityofhinesville.org and access Online Bill Pay from the homepage.
2. From the Online Bill Pay Homepage, click on Online Water Bill Pay.

3. You have now accessed our online payment system. Now it is time to access your bills for payment. Please click Login in the center of the top navigation pane.
4. Enter your Customer ID Number and password. If it is your first time logging in, you can enter your customer ID number and temporary password and update that inside your account.

5. Now you have accessed your utility billing account. Click **View All Accounts**, located in the left-hand navigation pane.
6. This page will show you any pending bills, their amounts and the primary account holders for the account you are accessing. To pay your bill, click the grey **Pay** button (in the fifth column from the left). If you have multiple accounts, you can also click the grey **Pay All** button at the bottom of the account grid.

7. From here the payment system will have you complete your credit card information and process your payment.

If you have any issues with processing a payment on our website, please contact the Water Department at 912.876.3564. The City will publish information regarding our plans for additional methods of payment as they become available.

Additional information regarding COVID-19 will be shared as it becomes available via the City’s website and social media accounts. Please visit our [COVID-19 page](https://www.cityofhinesville.org/covid-19) for the latest information out of the City of Hinesville as it relates to our response to the COVID-19 situation.
in Georgia. For more information, please contact Whitney Morris – Reed, Public Relations Manager, at wmorrisreed@cityofhinesville.org.

ABOUT THE CITY OF HINESVILLE:
The City of Hinesville was established in 1837 and is recognized as one of the fastest growing cities in the State of Georgia in both size and population. As the largest city in Liberty County, it serves as the county seat and is home to more than 35,000 people. For more information, visit cityofhinesville.org.